

MINUTES

UTAH FIRE SERVICE STANDARDS & TRAINING COUNCIL FEBRUARY 8, 2007

MEMBERS PRESENT

Jim Guynn	Chair
Brady George	Vice Chair
James Bacon	Member
Gary S. Hodson	Member
Ed Campbell	Member
Tracy Dunford	Member
Jason Finlinson	Representing Craig Golden
Richard Gee	Representing Michael Riley
Stephen H. Higgs	Member
Brent Halladay	Coordinator

MEMBERS ABSENT

Michael Riley
Craig Golden

PRESENT

Steve Lutz	Utah Fire & Rescue Academy
Hugh Connor	Utah Fire & Rescue Academy
Jason Earl	Orem
Jolene Nuttall	Utah Fire & Rescue Academy
Darryl Pranger	Utah Fire & Rescue Academy
Margo Densley	State Fire Marshal's Office

Meeting began at 10:00 A.M. with Chairman Jim Guynn conducting.

Item #1 on the agenda was meeting called to order by Council Chairman Jim Guynn. Chairman Guynn welcomed everyone to the meeting and expressed appreciation to Chief Deputy Brent Halladay, State Fire Marshal's Office, and the Fire Marshal's staff for their help and direction with the Utah Fire Service Standards & Training Council Meetings. Brent explained that Margo Densley, State Fire Marshal's Office, will be taking minutes for this Council. Chairman Guynn entertained a motion for the approval of the January 18, 2007 minutes. Gary Hodson made the motion that they be approved as written and Brady George seconded the motion. All Council members voted in favor. Brent Halladay excused Michael Riley as he is ill. Richard Gee, Hazardous Materials Institute, will be representing Michael.

Item #2 on the agenda was the evaluation of “Site Visit Self-Study” and “Self-Study Checklist for Non-Affiliated Fire Service Training Agencies” and Council action of these items. Chairman Jim Guynn recognized staff members of the Utah Fire & Rescue Academy and staff members of Utah Valley State College for their efforts in these training documents. Brent distributed a draft copy of the “Site Visit Self-Study and “Self-Study Checklist for Non-Affiliated Fire Service Training Agencies” and explained that Steve Lutz, Utah Fire and Rescue Academy, authored these documents. These are policies that further define the intent of the R710-10, Rules Pursuant to Fire Service Training, Education, and Certification regarding the certification of non-affiliated participants. Brent went over these documents with the Council and suggested some small changes in the wording. Chairman Guynn opened the floor to comments and discussion of these documents and expressed appreciation to Steve for providing them. Much discussion was held to include comments from Steve Lutz, Hugh Connor, Jolene Nuttall and many Council members. It was suggested that the application and initial evaluation fee be \$1,000.00 for a three year period, plus additional fees for re-inspections. Chairman Guynn entertained a motion that the Site Visit Self-Study document, with the noted corrections that have been indicated by Chief Deputy Halladay, be forwarded to the Fire Prevention Board for approval. Stephen Higgs made the motion, Jim Bacon seconded it and all Council members voted in favor. Chairman Guynn entertained a motion that the Self-Study Checklist document, with the noted corrections indicated by Chief Deputy Halladay, be forwarded to the Fire Prevention Board for approval. Stephen Higgs made the motion, Brady George seconded it and the Council members voted in favor.

Item #3 on the agenda was the evaluation of the currently used Utah Fire & Rescue Academy Contract for form and training content. Brent distributed copies of the Utah Fire & Rescue Academy Contract and asked for comment and approval on the updates and changes that he has suggested for this document. Discussion was held on this matter. Chairman Jim Guynn entertained a motion to recommend that Chief Deputy Brent Halladay present the Utah Fire & Rescue Academy Contract, with changes, to the Fire Prevention Board for approval. Jim Bacon made the motion, Ed Campbell seconded it and all Council members voted in favor.

Item #4 on the agenda was Old Business. There was no Old Business.

Item #5 on the agenda was New Business. Jim Bacon, Unified Fire Authority, and Jolene Nuttall, Utah Fire & Rescue Academy, had questions on the grievance procedure for those who have lost their certification. After discussion it was decided that the appeals process should start with the Certification Council then the Standards & Training Council, the Fire Prevention Board and the last option would be to file in court. Chairman Guynn asked that he receive minutes from the meetings of the Certification Council and the Standards and Training Council, as he will need this information to report to the Fire Prevention Board. It was explained that these minutes will be placed on the web sites within two weeks of the meetings. This is a requirement of the Open Meeting Act. Public notice is also a requirement.

Item #6 on the agenda was the next Standards & Training Council meeting is April 12, 2007. It was decided that the next meeting will be held at the Hazardous Materials Institute 9800 So. 410 W. Sandy, Utah. Stephen Higgs made a motion to adjourn and Gary Hodson seconded the motion.